



SAFETY OFFICER QUALIFICATION PROGRAM



COURSE OVERVIEW

This training program is designed to provide safety officers, supervisors, and HSE personnel with the foundational knowledge and practical skills required to effectively manage occupational health and safety (OHS) in the workplace. This program emphasizes the identification and control of workplace hazards, emergency response planning, compliance with legal standards, and the development of a proactive safety culture.

DATES, VENUES AND FEES



06 – 10 July 2025 - Dubai
(5 Days)

Fees

US\$ 4500

Limited Offer for Selected Courses 40% Discount

Price after discount US\$2700

Note: Fee is per participant + 5% VAT (if applicable).

Groups from the same company can enjoy a **discounted** price.

WHO SHOULD ATTEND?

This course is appropriate for a wide range of professionals but not limited to:

- Safety Officers
- Supervisors
- Health, Safety and Environment (HSE) Personnel

CONTACT US NOW

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WhatsApp: +971 52 398 7781

Millennium Solutions Training Center FZ-LLC
First Floor, Office #134, Knowledge Park, Block 2B, Dubai, UAE

Email: info@mstcme.com

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ACCREDITATION



This training course is certified by CPD.

The CPD Certification Service is the leading independent CPD accreditation institution operating across industry sectors to complement the Continuing Professional Development policies of professional institutes and academic bodies. The CPD Certification Service provides support, advice, and recognised independent CPD accreditation compatible with global CPD principles. CPD is the term used to describe the learning activities professionals engage in to develop and enhance their abilities and keep skills and knowledge up to date. CPD Units are only awarded to programmes after each programme is scrutinised to ensure integrity and quality according to CPD standards and benchmarks.

COURSE CERTIFICATE

MSTC certificate will be issued to all attendees completing a minimum of 80% of the total tuition hours of the course.

CPD internationally recognized certificate will be issued for all participants who will meet the course requirements. CPD certificates will be issued within a month of the successful completion of the course.

TRAINING METHODOLOGY

- Expert instructor lecture, input using numerous visual aids
- Supportive comprehensive course manual enabling practical application and reinforcement
- Participant discussion and involvement regarding their specific projects and challenges
- Real-world case studies and best practices

LEARNING OBJECTIVES

By the end of this course, participants should be able to:

- Understand the fundamental principles of health and safety in the workplace.
- Learn to identify, assess, and control workplace hazards.
- Gain skills in emergency response planning and incident investigation.
- Understand how to maintain compliance through inspections and audits.
- Build communication and training skills, and assess participant competency.

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COURSE OUTLINE

DAY 1

Introduction to Occupational Health and Safety (OHS)

- Pre test
- Introduction to the Role of a Safety Officer
- Importance of Occupational Health and Safety
- Global and Local OHS Legislation and Regulatory Bodies
- Basic OHS Terminologies
- OHS Management Systems (OHSMS) Overview (e.g., ISO 45001)
- Employer and Employee Responsibilities
- Incident Statistics and Case Studies

DAY 2

Hazard Identification and Risk Assessment (HIRA)

- Types of Workplace Hazards (Physical, Chemical, Biological, Ergonomic, Psychosocial)
- The Hierarchy of Controls
- Risk Matrix and Risk Assessment Methodology
- Conducting HIRA: Steps and Tools
- Job Safety Analysis (JSA) / Job Hazard Analysis (JHA)
- Control Measures and Monitoring

DAY 3

Emergency Preparedness and Incident Management

- Emergency Response Planning (Fire, Chemical Spill, Natural Disasters)
- Evacuation Procedures and Roles
- Personal Protective Equipment (PPE): Selection, Use, and Maintenance
- Incident Reporting and Investigation Procedures
- Root Cause Analysis (e.g., 5 Whys, Fishbone Diagram)
- First Aid and Basic Life Support (overview)

DAY 4

Safety Inspections, Audits, and Compliance

- Conducting Safety Inspections: Checklist and Procedures
- Internal and External Safety Audits
- Compliance with Legal and Regulatory Requirements
- Reporting and Corrective Action Plans
- Documentation and Record Keeping
- Safety Performance Metrics and KPIs

DAY 5

Communication, Training and Final Assessment

- Safety Training Techniques for Workers
- Toolbox Talks and Safety Meetings
- Effective Communication and Safety Culture Promotion
- Post test

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